

## **International Summer Science Camp Guidelines**

### **1. Introduction**

The International Summer Science Camp (ISSC) is a yearly week-long summer camp for young people interested in science and technology.

### **2. Target audience**

Young people, aged between 15 and 25 years old, from all over the world, who share an interest in science and technology. It is suggested that the camp welcomes between 50 and 100 participants, depending on the venue/accommodation capacity.

### **3. Date & Location**

The camp is traditionally held at a European city in the first week of August.

### **4. ISSC host**

Organisations or groups of people interested in hosting ISSC should submit an application to MILSET Europe.

An application to host ISSC should consider the following aspects (in no particular order):

- Venue and Dates (usually first week of August)
- Funding and Budget
- Logistics and Transportation
- Accommodation
- Meals
- Social, Cultural and Scientific Program
- Participants
  - Organisers and volunteers

### **5. Language**

The working language of ISSC is English and therefore candidates can be asked to demonstrate ability to communicate in this language. Despite that, internal communications of the host organisation can be held in their native language.

### **6. Programme**

The ISSC programme should include a balanced selection of scientific, social and cultural activities.

The host is free to choose the combination of initiatives that best meet the camp's theme and its target audience.

### **7. Image and Contact**

The host is responsible for the image of ISSC. The event logo (based on the template provided by MILSET Europe) is the host's responsibility alongside the camp website.

The host is also required to have a contact email address exclusive to ISSC.

MILSET Europe will provide an ISSC email address ([issc20xx@milset.org](mailto:issc20xx@milset.org)) and a website

---

(<http://issc20xx.milset.org>) until the host creates these.

The production of a poster is optional.

During the event, the host should maintain a 24-hour emergency telephone number available.

## **8. Non-discriminatory clause**

The ISSC host agrees to abide by MILSET Europe non-discriminatory ethos, i.e., to have non-discriminatory measures in place.

There shall be no impediment on participation based on: race or ethnicity, gender, religion or belief, sexual orientation, disability, marital status, parenthood. In case of disability, the host is expected to make reasonable adjustments to allow disable people full participation in the event.

## **9. Participant registration and selection**

Candidates to ISSC submit their applications directly to the host. The host may ask for personal information (name, date of birth, country of citizenship/residence, contact information, name and contacts of a legal guardian for minors, dietary requirements, medical conditions, etc.) and questions to assess a candidate's motivation to attend the camp. The confidentiality of sensitive information (eg: diet or religion, medical conditions, etc.) must be guaranteed by the host and cannot be used as a criterion to select participants.

The host defines the participant selection criteria; MILSET Europe recommends they are based on the following guidelines:

- Interest in Science
- Ability to communicate in English
- Being a student in high school or in their first degree
- Ages between 15 and 25 years old.

The host may be contacted by other organisations – often MILSET Europe members or partners – to establish an agreement in order to guarantee some seats (number to be defined by the host) which they can offer as a prize in regional/national science competitions or contests of similar nature.

When selected participants require a visa to enter the country where the event is held, the host should facilitate procedures to obtain entry visas.

## **10. Registration fee**

The maximum fee the host can charge per person is € 150. Selected candidates (and organisations with agreements with the host) may be asked to pay the fee in advance (eg: by bank transfer, via paypal, etc.). Alternatively, the host may accept payment upon arrival of the participants.

The registration fee should cover the following for the duration of the camp:

- Meals (breakfast, lunch and dinner)
- Accommodation
- Provision of drinking still water for the duration of the camp (tap water acceptable)
- Programme of activities
- Transport between camp venues
- Transport on arrival/departure between the camp venue and the nearest airport/train/bus station
- Insurance.

The registration fee does not cover: personal expenses, cost of arrival earlier than the camp start date or departure after the camp end date.

## **11. Volunteers**

The host may opt to recruit volunteers (national or international) to assist with several tasks during the

---

camp. Provided the human resources employed remain volunteers for the duration of the job assigned to them, they shall not be remunerated for the work carried. Nonetheless, volunteers shall not incur in any expenses, i.e., the host is responsible for covering, in addition to the same costs as that covered by the registration fee for participants, the travel to/from their residence and the camp venue(s). This excludes personal expenses.

When not in conflict with their responsibilities, volunteers should be allowed participation in the camp programme.

Volunteers are entitled to fair and respectable treatment by all parties.

Dietary requirements, medical conditions of volunteers, as well as other personal information, are to be accommodated and treated with confidentiality, similarly to the participants'.

It is imperative that volunteers receive an official acknowledgement of their effort and commitment (eg: recommendation letter and/or a certificate).

## **12. Accommodation**

The organisers, volunteers and participants are to be accommodated at a facility suitable for the camp (eg: hostel, camping site, school grounds, huts, etc.).

Gender segregation is not compulsory in the sleeping area. Personal hygiene areas shall have separate facilities for the different genders.

## **13. Promotion & Communication**

MILSET Europe guarantees the publication of ISSC on the website and newsletter, as well as other official means of communication. Where possible information about ISSC will also be included on partner pages.

The host may also advertise ISSC in the means of communication they find pertinent.

## **14. Advantages**

The host of ISSC may benefit from the following:

- Use of the high-resolution pictures from the Science Photo Contest (<http://spc.milset.org>), provided the photographer is acknowledged
- Use of the UNESCO logo (conditions apply) in association with the event
- Exemption from the MILSET Europe membership fee for one year.